



Old Town Square Small Engagement/Licensed Activity Guidelines for COVID-19 (10 people or less)

I, _____, agree to develop a plan and adhere to the below guidelines to better keep my activity, staff or volunteers and the community safe during the COVID-19 restrictions for Larimer County. Failure to adhere to these guidelines will result in cancellation and removal of the licensed activity. The DDA reserves the right to make changes to these guidelines at any time. Applicant must present a plan with a physical diagram to the DDA a **minimum of 10 days** prior to activity that meets the following guidelines:

- Social Distancing
 - Applicant must develop processes and procedures that ensure 6' social distancing guidelines established by the State and/or County are met. This may include things such as on the ground physical spacing signage, directional traffic flow queues, one-in-one-out activities, and physical layouts considerations that depict and reinforce social distancing to prevent gatherings of more than 10 persons.
- Face Coverings
 - The applicant and all activity staff and volunteers must wear masks or face coverings while engaging members of the public (per County or Municipality guidelines). It is expected that activity participants also wear masks or face coverings in order to participate in the licensed activity.
- Sanitation
 - Demonstrate a plan to prevent physical transmittance of COVID-19 through object handling. This should include processes such as contactless payment options, preventing multiple participants from the handling the same objects, and disinfecting objects and surfaces between uses when shared amongst users.
- Staffing or Volunteers
 - Develop a plan that ensures adequate preparation and staffing levels are met to administer and implement the above guidelines.

Activity Coordinator (Signature)

Date Signed

Phone Number